



Weavers Guild of Kalamazoo, Inc.
P. O. Box 2795
Kalamazoo, MI 49003-2795

Meeting of the Board November 14, 2012

Present: Martha Reeves, Nan Krapf, Judith Jones, Marta Williams, Juanita Manning-Walsh, Anne Mehring

Absent: Nancy Crampton Esther James, Ellen Colston

The meeting was called to order at 1:03 pm at the Portage District Library.

1. Approval of the Minutes:

*President Martha Reeves asked for any corrections to the minutes. It was moved by Marta and seconded by Juanita Manning-Walsh. There being no changes, she asked for acceptance of the September Board minutes.

** Denotes a motion and vote. The Board's votes are enumerated on the last page of the minutes.*

2. Treasurer's Report:

- Nan Krapf reported that there was one outstanding check for the Crackle weave workshop what had been lost, found and turned in by a member who had written it last fiscal year. Nan felt it belonged in the current fiscal year, so has credited it to the current report.
- She is pleased to report the funds kept in the interest bearing account are generating interest for us.

*Juanita Manning-Walsh moved and Marta Williams seconded to accept the financial report. The motion passed.

3. Michigan League of Handweavers Report:

- Martha Reeves has asked Barb Giesen to be our MLH representative this year. Barb is an MLH member, and in this position will also attend our Board meetings. Martha will provide Barb with a list of responsibilities and a time line for the MLH position so we know how much to budget and when to plan for the Guild sponsored Scholarship, and other expenses or activities associated with MLH. Several Board members indicated that although they are MLH members, they are not receiving MLH publications.

4. Scholarships:

- Anne has outlined the schedule for this fiscal year.
- Marta will put the dates into the next Shuttle.
- Time line is as follows:
 - 2013 dates published in the December Shuttle
 - Monday, February 11, Announcement of schedule
 - Tuesday, February 12th: Application training meeting
 - Monday, March 11-March 31: Applications due at the meeting or mailed to P.O. Box and received by March 31.

- April 1: Panel meeting to review scholarship applications during the first week of April.
- April 22: Decisions made and applicants contacted.
- May 13: Announcement of Scholarships at the Board Meeting and publication in Shuttle.
- Report to the Board

5. Program for December Meeting:

- Judith Jones and Juanita Manning-Walsh have planned Juanita's sharing with the Membership at the December meeting. Juanita has the projector and will use it with her own laptop.
 - She will not use the microphone unless it is really needed as she has a speaking voice that carries well.
 - Patty Reid has been contacted by several Board members and has not responded as to whether she will give her report at the December meeting.
 - Although the Scholarship panel awarded her the scholarship in good faith, the Board doubts she will attend and is concerned that Reid is not meeting her contractual obligations to share what she learned with the membership.
 - Juanita will ask Dawn Edwards for a photo of Patty's coat made in the workshop.
 - We will not take Juanita to dinner before the December meeting as we will be busy setting up the Garage Sale.
- Refreshments for the December meeting: Judith will buy something from Gordon Foods and board members will bring other treats. Dawn Mergener will supply beverages.
- Letty Kline, a nationally known sheep judge and teacher will be the February presenter. Judith has given her the contract and outline.
- We will host Letty at dinner before the February meeting, but we are not able to give her a lecture fee as she is a member.

6. WAFA Report:

Kristi Chapman reported that all is well at this point. She finds the committee very capable and willing to step up and take responsibility for all that needs to be done.

- Deb Cline is the "Yarn Czar" this year and will see that the area is staffed and that spinners are welcoming to potential buyers.
- Depending on sales, WAFA may be able to make a donation to the Guild this year. Sales have slowly risen the past two years.
- WAFA may discuss whether to change the allocation of expenses, reducing allocation to artists in the next years as expenses are increasing each year.
- Thursday evening last year, we opened ½ hour early as people were lined up at the door at 4:30.
- Remember to distribute post cards.

7. Committee Reports:

- Education Committee: No report
- Workshops:
 - Juanita reports that the theme for next year is along the lines of Fantastic Fiber Dreams and Fantasies.
 - She has a speaker lined up to do a February workshop, lecture for the Monday evening meeting on the 10th and a trunk show.

- She has decided not to try for Jacey Boggs as she is expensive, and very hard to work with scheduling.
- The September workshop will be in collaboration with Fabrications.
- She will continue to work on the workshops.
- Juanita will also be working on the slate of next year's officers at the Sale.
- Judith Jones reported on our need for venues
 - Workshop Venues:
 - ✓ With KVCC cancelling our workshop space for the March Crackle Weave Workshop, Judith began an extensive search for venues.
 - ✓ She found that rental rates are quite high, ranging from \$100 to more than \$200 a day
 - ✓ Venue Options are:
 - Girls Scouts: \$480 for 2 days; included kitchen, windows no set up or take down
 - Portage Senior Center: \$320 per day; not available on Sunday
 - Portage Community Center (PCOC) \$200/day; dark, rather dingy
 - Bronson Athletic Club: Room 2 non profit rate at \$190/2 days
 - ✓ The Crackle Weave Workshop is full and will generate \$1,000 in revenue with the presenter fee of \$650, leaving \$350 for venue expenses. The Board reviewed and decided to go ahead with the Girl Scout venue for the March workshop.
 - ✓ Judith passed along the information she collected on venues to Juanita for next year's programs.
 - ✓ Juanita will check at Western to see whether there are workshop spaces there.
 - The Portage Senior Center will probably raise our rates so the Board began early discussions as to moving our monthly meeting location.
 - Judith will look at the Bronson Athletic Club as a possible monthly space. It is located at I 94 and the 9th Street exit so would be easy to find and get to.
 - ✓ Questions are whether we could have our own food brought in
 - ✓ Can we book it for a year in advance?
 - ✓ Where would we keep the Library cart?
- Membership
 - Marta Williams reported no more new members this month.
- Service Bureau: No report
- Other:
 - Fiber Festival:
 - ✓ Marta mentioned a request from Fiber Festival as to whether we would be placing both ads for the coming year. Juanita gets their e-zine and noticed our ad is out of date with the old membership cost, so the ad would have to be revised.
 - ✓ Juanita also suggested that the WAFA flyer that Jill Strobel set up could be emailed out tonight to the Fiber Fest 14,000 member constant contact email list.
 - ✓ With paid staff now it will be much easier to figure out the Fiber Fest time lines in the future.
 - ✓ We need new copy for the Fiber Fest January publication deadline.
 - Publications

Marta reported the *Shuttle* deadline for this month is November 23.
- Website: Marta Williams reported on the website

- We have three offers on the table from: Mary Lulich, Josh Isaac, and Wow Web Works.
- Carol Larsen has offered to consult with us on the vagaries of websites, but is not volunteering to actually do it for us. Marta thanked her and will let her know if her assistance is needed.
- The Board discussed Marta's findings and agreed to present a recommendation at the December meeting when the website comes up for a vote.
- Mary Lulich
 - ✓ Mary has done other fiber organization web sites and "speaks our lingo"
 - ✓ Mary is moving to Word Press which is a Microsoft product and easier to use than some of the other platforms.
 - ✓ Susan Lolly who has also done other fiber sites, says Word Press is easy to use.
 - ✓ Mary is the least expensive. If we select her, she will set up the website, provide training, and keep a permanent record.
 - ✓ It will be our responsibility to maintain the website and there will be a list of the daily to annual updates
 - ✓ Jill Strobel is interested in being Webmaster
 - ✓ Marta as Publications Chair will assist; and Nan Krapf has offered to help, too.
- Marta has all the information for Go Daddy and has updated it recently.
 - ✓ Our debit card is on file with them.
 - ✓ Passwords have been changed.
 - ✓ Marta's name is on it as contact person and she get daily emails from them.
- Martha Reeves feels the membership will go with the Board's recommendation so long as they feel the board has done the research and is presenting a reasonable candidate.
- The Board agreed to present Mary as our recommendation, noting she has done Michigan League of Handweavers, Michigan Weavers Guild, Martha's own website, and other types including some townships.
- Marta noted the response from those interested in talking to us was very positive as to the preparation done. The Board thanked Marta for her hard work.

*Marta Williams moved and Juanita Manning-Walsh moved to adjourn. The meeting was adjourned at 2:34

Next Meeting: Nancy Crampton will host the December 12th Board Meeting at 1:00 pm.

Motions voted on at the October Board meeting

1. Motion to accept the minutes of the October Board Meeting:
It was moved by Marta Williams and seconded by Juanita Manning-Walsh. There being no changes to the October board minutes, it was voted to accept the minutes as they stood.
2. Motion to accept the Treasurer's report:
The financial report is as stated.
Juanita Manning-Walsh moved and Marta Williams seconded to accept the financial report.
The motion passed.
3. Motion to adjourn:
Marta Williams moved and Juanita Manning-Walsh seconded and it was moved to adjourn at 2:34 pm.